



# STUDENT EMPLOYEE JOB DESCRIPTION

## EVENT SERVICES

### Audio/Visual Student Technician

#### General Job Summary:

The student will assist with general Audio/Video work orders to deliver, setup & breakdown AV equipment and provide customer support. The student will troubleshoot all technical issues that clients run into during the course of their time in UCEN facilities. The student will also perform other related duties as needed.

#### 1. Duties and Responsibilities:

- Deliver, setup & breakdown of requested A/V equipment throughout the University Center. Assist with client's personal equipment as needed.
- Explain technical features and limitations of UCEN facilities.
- Provide customer tech support.
- Monitoring of hallways, rooms & checking doors to ensure the integrity of the facilities.
- Other general A/V duties as assigned.

#### 2. Work Schedule

Hours will vary depending on your schedule with shifts between the hours of 6:30am to 11:00pm Sunday through Saturday.

#### 3. Adhere to all TAMU rules and regulations and abide by the Aggie Code of Honor.

#### 4. Minimum Qualification:

- Some lifting may be required.
- Must be willing to learn about technological skills.
- Must have good interpersonal communication skills.
- Must be able to follow directions with moderate supervision.
- Strong English and speaking skills required.
- Must be willing to work non-traditional hours.

#### 5. Learning Outcomes



- Recognize an ethical dilemma and apply rational decision-making in order to address it, acknowledge and address the consequences of one's own actions and accept and learn from criticism.
- Students must articulate thoughts to their co-workers, full time staff and other units within the department on a daily basis. Students must also interact with clients and tenants of the building to assist with needs that arise during events, meeting spaces or in office area.
- Proficiency in existing AV systems and standards. Ability to troubleshoot any device that clients bring, and apply their knowledge of digital technology to facilitate client needs.

**6. Starting Pay: \$11.00/hr**