



STUDENT EMPLOYEE OF THE YEAR AWARDS

The Student Employee of the Year Awards are given annually to outstanding student employees who have made unique contributions to UCEN and who have demonstrated exceptional quality of work, initiative, leadership, professionalism, and reliability.

Four finalists will receive a certificate and an award of \$500, and the winner will receive a certificate and an award of \$1000. The award recipients will be announced in April.

Nomination Process

Nominations will be solicited from all UCEN employees. Due dates will be announced each year. Nominations for this year are due by 5:00 p.m. on April 11, 2025.

To be eligible for consideration, the student employee must meet the following criteria:

- Must be a Texas A&M University - College Station or Blinn College - Bryan Campus student currently employed as a UCEN student employee.
- Must be working an average of 12 - 25 hours per week.
- Must have been employed a minimum of one year by April 11, 2025.
- Must be enrolled at least 1/2 time (6 hours undergraduate, 5 hours graduate) at Texas A&M - College Station or Blinn College - Bryan Campus.
- Nomination forms should be completed and submitted per the instructions at the bottom of the nomination form NO LATER THAN 5:00 p.m. April 11, 2025. Additional letters of endorsement are encouraged and may be submitted following the instructions at the bottom of the nomination form.
- The student must have been a credit to UCEN through their reliability, quality of work, initiative, leadership, and professionalism.
- Students who have been named finalists in previous years are still eligible for the top Student Employee of the Year Award, however, previous recipients of the top Student Employee of the Year Award may not be nominated.

Nomination Form

Please submit the form along with any additional comments or supporting documentation in a sealed envelope marked "Confidential" to Judy Marrs, UCEN Administrative Office, L530 MSC. The nomination packet must be submitted no later than 5:00 p.m. on April 11, 2025.

Selection Process

The UCEN Awards Committee will serve as the selection committee for this award. To avoid conflicts of interest, the UCEN Awards Committee members may not submit nominations.

The committee will select the Student Employee of the Year Award finalists and recipient based on the following criteria:

Quality of Work
Initiative
Leadership
Professionalism
Reliability