

Student Advisory Board

The Student Advisory Board provides feedback to the UCEN leadership regarding the student employment experience at University Center & Special Events by:

- providing insight into the student employment experience at University Center & Special Events;
- bringing questions, feedback, and experiences of fellow student employees to the Board's attention; and
- presenting recommendations on how to make improvements at UCEN.

The Board consists of members selected by the Director of the department. Board members must be in a part-time student employee position and must have been employed by the department for a minimum of six months before the start of the first meeting. The Board members shall serve one year renewable terms with start and end dates coinciding with semester term dates, and Board members shall be eligible to serve up to their time of graduation. If a vacancy occurs, the position shall be filled by a recommendation from the Director of an individual who best fulfills the requirements of membership.

Meetings occur twice per semester or by the request of the Director, at a time that accommodates the most members' schedules.

The Board is responsible for:

- Making suggestions to develop marketing of student positions, on boarding processes, training, and communications for student employment within UCEN.
- Providing recommendations for enhancing the student experience in relation to student appreciation efforts, student services and student centered events from the perspective of a UCEN student employee as well as a Texas A&M student facility/service user.
- Presenting and addressing questions, concerns, experiences and ideas for students in their respective sub-units.
- Providing honest, insightful feedback on topics brought forth to the board for discussion.

The following nomination process is used for membership:

- The Administrative Associate Director will set the criteria for the skills they wish potential board members to possess.
- An application will be sent out by the Director to all students at University Center & Special Events. All students who are eligible may apply. Sub-unit supervisors may nominate any student by signing their application with student consent.
- The Administrative Associate Director will review all applications and present the make-up of the Board to the Director for approval. All applicants shall be notified of the decision via email.